



GRAD News 2020

- Graduation Application
- Late Graduation Applicants
- Ceremony Details
- Special Accommodations
- Commencement Participation Fee
- Commencement Speakers
- Caps & Gowns
- Phi Theta Kappa Members
- Diploma Covers
- Graduation Announcements
- Graduation Mementos
- Graduation with Honors
- Photographs
- Not Attending?
- Financial Aid
- Degree Award
- Graduation Requirements
- Summer Completers & Honors
- Non-Completer Notice
- Degree Posting & Diplomas
- Address Changes
- Academic Transcripts
- Continuing Your Education
- Congratulations

GRADUATION APPLICATION

To receive a certificate or degree, students must file an application to graduate with the MCC Student Services Office **by the graduation deadline for the term they plan to complete requirements.** Students must apply to graduate, whether or not they plan to participate in the commencement ceremony. If you received this GRAD NEWS via your student email account, you have applied to graduate or already graduated within the past academic year.

Requirement Completion Term	Graduation Application Deadline	Graduation Date	Ceremony
Fall	September 1	December (see Academic Calendar)	No (But may attend upcoming Spring Ceremony)
Spring	February 1	May (see Academic Calendar)	Yes (see Academic Calendar)
Summer	June 1	July or Aug (see Academic Calendar)	No (But may attend previous Spring)

Students completing requirements during the summer term who wish to participate in the previous spring commencement ceremony should indicate summer as the award term, but submit the application to graduate using the spring term deadlines to be sure to receive all commencement ceremony information.

LATE GRADUATION APPLICATIONS

Students who file graduation applications after the term deadline may risk missing deadlines for:

- Graduation honors designations and honors cord
- Graduation publicity
- Inclusion in the commencement program listings

They may also incur a delay in final graduation processing and receipt of diploma beyond the usual 6-8 weeks after the term's end as well as be charged extra for commencement participation.

CEREMONY DETAILS

MCC's Spring Commencement ceremony will be held **Saturday May 9, 2020 at 9:00 a.m. in the Dahms-Talton Band Shell in City Park, 414 Main Street Fort Morgan, Colorado.** The ceremony will last approximately 90 minutes.

Seats are only reserved for students and faculty. However, City Park has spacious lawn seating with excellent views of the ceremony. Remind your guests to bring lawn chairs or blankets for their comfort. If it is a sunny morning, sunglasses, visors, and/or hats are recommended.

In case of inclement weather, the ceremony will be moved to the Fort Morgan High School Auditorium, 709 East Riverview Avenue. If MCC makes the decision to change the ceremony's location, the announcement will be made the day before commencement. It will be announced over local radio stations, posted on MCC social media, and listed on the MCC website, www.morgancc.edu.

SPECIAL ACCOMMODATIONS

If you require special accommodations in order to participate in the commencement ceremony (e.g., special stage access, sign language interpreter, physical assistance, a ramp, etc.), please contact Kenne Bauer at 970-542-3167 or kenne.bauer@morgancc.edu **by April 1, 2020.**

COMMENCEMENT PARTICIPATION FEE

A Commencement Participation Fee of \$45.00 is required for *all* students who wish to take part in the ceremony. This fee pays for your cap/gown, tassel, and diploma cover. If you have any questions about the Commencement Participation Fee, please contact the MCC College Store, (970) 542-3143. Payment can be made at the College Store or by visiting your Center staff before March 31.

STUDENT COMMENCEMENT SPEAKERS

If you are interested in being an MCC student speaker at Spring Commencement, please notify Kenne Bauer [by April 1, 2020](#).

GENERAL CRITERIA FOR STUDENT SPEECHES:

- 5-7 minutes in length
- Focus on your personal experience at MCC
- Seek to inspire the audience
- Speech content must be submitted for approval by **April 2, 2020**.

CAPS AND GOWNS

Included in your Participation Fee, caps and gowns must be ordered through the College Store by March 31, 2020, and will be available for pick up in the College Store starting the last week in April. Store hours are 8:00 a.m. – 5:00 p.m., Monday through Friday. If you are a student from the Bennett, Limon, Wray, or Burlington Centers, check with Center staff, as some caps and gowns may be delivered to Centers.

Caps and gowns not picked up by 3:00 p.m. on the Friday before the ceremony will be taken to the ceremony check-in location (Fort Morgan United Methodist Church, 117 E. Bijou Ave,) the day of Commencement. However, no facilities will be available for ironing. For safety reasons, please do not bring an iron the day of commencement.

Ceremony procedures will be emailed to those who have paid the Participation Fee, and will also be posted on the MCC website.

PHI THETA KAPPA (PTK) MEMBERS

Members of the PTK honor society are encouraged to wear PTK stoles or tassels with their graduation robes. Ordering information is available at www.PTK.org. Click on “shop” in the upper right corner, then select “Graduation.” **Phi Theta Kappa members are responsible for ordering and paying for their own PTK stoles and/or tassels.** PTK membership is indicated in the Commencement program for A.A., A.S., A.A.S., and A.G.S. students, but is not announced as students cross the stage. If a student elects to wear a PTK tassel, no other tassel should be worn. PTK regalia may only be worn by A.A., A.S., A.A.S., and A.G.S. graduates/candidates. For more information, contact a PTK Advisor.

DIPLOMA COVERS

If you are attending commencement ceremonies, one diploma cover is included in your Commencement Participation Fee and will be handed to you during the ceremony. If you would like additional covers, they may be ordered through the MCC College Store (970) 542-3143 or a Center office.

GRADUATION ANNOUNCEMENTS

Printed graduation announcements are available for purchase at www.cbgrad.balfour.com. Samples are available in the College Store.

GRADUATION MEMENTOS & GIFTS

The MCC College Store has MCC gifts, mementos, and clothing items available to commemorate your graduation.

CEREMONY PHOTOGRAPHS

MCC will have a photographer on site at commencement. These photos will be posted on the MCC website and available for you to download and share as desired.

NOT ATTENDING THE CEREMONY?

If you are not planning to attend the ceremony, you will receive your diploma in the mail 6 to 8 weeks after the ceremony date (as long as all requirements are met.). If you would like to purchase an official MCC diploma cover, tassel, or other graduation item, contact the MCC College Store or your Center staff.

FINANCIAL AID

If you have a student loan, remember to complete your exit loan counseling. Stafford loan repayment begins six months after graduation. If you are continuing your education, contact your lender for a deferment form to postpone payments while you are attending school.

If you have any questions, contact the MCC Financial Aid Office.

DEGREE AWARD

Note: *Participation in the commencement ceremony does not imply that a degree/certificate has been awarded.* All degree requirements must be met before a degree/certificate is awarded.

GRADUATION REQUIREMENTS

For the Associate of Arts, Associate of Science, Associate of General Studies, Associate of Applied Science degrees and Applied Technology certificates, graduation requirements are as follows:

- Academic program course requirements have been met with no grades below a “C” among the required courses.
- An Application to Graduate has been completed for the graduation term.
- At least fifteen (15) semester hours of credit have been earned at Morgan Community College.
- A cumulative grade point average of 2.0 or higher has been achieved.

➤ **Complete the MAPP TEST** All full-time degree seeking students should complete the MAPP test during their last semester before graduation. This test provides the college with information about the effectiveness of its degree programs, and the data is used to compare MCC to other community colleges nationwide. There is no charge for this exam, which takes about 40 minutes to complete. Exams should be scheduled through the testing center in the Learning Resource Center (970-542-3188) or through a Center Director.

Note:

- No remedial or developmental courses will be applicable to an associate degree program.
- Some certificates may be computed based on program-only GPA with the Vice President of Instruction’s approval.
- Certain Applied Technology programs have additional requirements. Check program layout for specifics.
- MCC accepts transfer courses which have been completed with a “C” or better at an accredited college, university, or other approved institution.
- The college reserves the right to substitute or delete course work based on current curriculum.
- No more than three semester hours of physical education may be applied to an AA or AS degree program.
- To complete an associate degree program or certificate, students are required to complete the requirements in effect at the time of initial enrollment as specified in the college catalog. If a student does not attend the college for at least two consecutive semesters, excluding summer semester, the student will be subject to the requirements of the catalog in effect at the time of re-enrollment.
- To receive a diploma or transcripts, all financial obligations to the college must be met (as well as any financial obligations to other CCCS system colleges).

GRADUATION WITH HONORS

Students who have applied to graduate by the posted deadline and meet all the requirements listed below for Graduation with Honors will be notified via their Student email accounts advising them of the honor to be conferred at the Spring ceremony. This notification will be done no later than the last week in March. Students who have not received notification by that time and feel they are eligible for Honors should contact the Registrar’s office no later than the second week in April. Students will not be allowed to “add” honors to their name cards the day of commencement.

Graduation with honors recognizes outstanding academic achievement throughout a student’s academic career at MCC. These honors are awarded to students who:

- Complete the requirements for an associate degree (A.A., A.S., A.G.S., or A.A.S.) and earn a 3.5 or better cumulative grade point average at MCC.
(Only college level courses completed at MCC will be included in the GPA calculation.)
- Transfer students must complete a minimum of 51% of course work at MCC.
- Recipients must have all course work in progress to be completed by the end of the graduation semester to be recognized at commencement and receive honors designations during the ceremony, in the program, and in commencement publicity.
- Honors recognition at the Spring Commencement ceremony is based on the GPA from the last completed term prior to the graduation term.
- If a final GPA qualifies a spring graduate for honors, even though the previous final GPA was below 3.50, the honor will be posted on the official academic transcript, although the honor was not noted at the commencement ceremony.
- Conversely, if a final GPA disqualifies a spring graduate from receipt of honors designation, the designation will not be posted on the official academic transcript, even if the honor was noted in the ceremony program and publicity.

The three levels of recognition are defined as follows and will be posted on the student’s transcript:

cum laude (“with honor”)	3.50 to 3.749	Cumulative GPA
magna cum laude (“with great honor”)	3.75 to 3.99	Cumulative GPA
summa cum laude (“with highest honor”)	4.00	Cumulative GPA

SUMMER COMPLETERS and HONORS

A student who is completing requirements during the summer term *will not be eligible for commencement honors recognition the spring before completion*. If, at the end of the summer term, completion is within honors ranges, the honors will be posted to the student's official transcript.

NON-COMPLETER NOTICE

If degree/certificate requirements, including financial obligations, are not complete by the end of the application term, students will receive a "Non-Completer Notice" via their student email accounts. This notice will include information regarding how the student may re-apply to graduate upon completion of deficient requirements.

DEGREE POSTING and DIPLOMAS

There is *no charge* to receive a diploma. After the end of the semester and all final grades are recorded by the instructors, final graduation checks begin and degrees and certificates are posted to the official academic records. The diploma will be issued with the name listed in your academic records and will be mailed to the LOCAL address listed in your student records. All financial obligations to the college must be met before a diploma can be sent. You should expect to receive your diploma six to eight weeks after the end of the term; however, you can request transcripts as soon as you see your degree or certificate is posted on your MyMCC account.

ADDRESS CHANGES

If you have an address update, please make changes to your Student account via your MyMCC student portal at www.morganc.edu immediately. Your diploma and any other information regarding commencement and graduation will be mailed to the local address of record you have provided to the Registrar's Office

ACADEMIC TRANSCRIPTS

If you are transferring and wish to have your MCC transcripts sent to another college, you can request them through your MYMCC portal. Please plan ahead, as it can take from three to seven days to process, PLUS mailing time if you are not requesting electronic transcripts. There are fees associated with ordering and sending your transcripts. Also, transcripts requested are sent out immediately so BE SURE to check that your degree or certificate is posted to your academic records BEFORE you put in your transcript request or you will have to re-request and re-pay after the award is posted.

CONTINUING YOUR EDUCATION ELSEWHERE?

Let us know if you are planning on continuing your education at another institution. We often receive notices of scholarships, grants, etc. specific for transfer students, and we would love to share information with you as we receive it. Call Kenne Bauer at 970-542-3167 or e-mail her at kenne.bauer@morganc.edu.

CONGRATULATIONS!

We are proud of our MCC graduates and their accomplishments. Please let us know if you move so we can keep in touch! We periodically honor our graduates and outstanding alumni, and we are always happy to hear how you are doing.

"GRAD News" is published once a year and is sent to all MCC students who apply to graduate within the academic year.